

Lee's Summit North
Theatre Booster Meeting Minutes
Monday 4/21/08
6:00

A copy of the **financial report** was passed out to everyone present. The group discussed whether or not we wanted to have money carried over for next year and the end of the year gift to the theatre department. Everyone decided that we would wait to decide on these two items after the applications for scholarships have been reviewed.

The deadline for the **scholarship applications** was 4/21. Mr. Daniel gave the applications to Debbie Martin. She will form a committee to review all submissions. The recipients should be announced Friday, May 2 at the Theatre Banquet

The next item on the agenda was to discuss the **new Corporate Sponsor packets**. Shayne and Leslie prepared folders containing Corporate Sponsorship information. The packet will be a tool to help obtain sponsor donations and contains a letter, brochure and sponsorship level information. We are hoping to get larger businesses to sponsor the upcoming musical production of *Les Miserables*. If this is successful, we will continue the sponsorship program each year. A list of perspective Corporate Sponsors was passed out. The parents present at the meeting volunteered to take the packets to various businesses on the list. A master sign up list will be kept by Leslie. This will help avoid going to the same business more than once. The list will be sent out to the Booster email. Anyone wanting to volunteer to visit a business should contact Leslie so she can put your name down. If you think of a business not on the list, please email Leslie with that information as well just to make sure no one else is pursuing the same business.

Mr. Daniel also unveiled the **new Theatre Patron** levels. Pamphlets for the 2008-2009 season was made that lists the shows and all of the season ticket packages available along with an order form. These new pamphlets will be available starting Friday May 2 at the banquet. Mr. Daniel also stated that the cost of tickets for musicals would go up to \$7.00 in advance and \$8.00 at door. The other production tickets will stay at \$6.00. Mr. Daniel has 5 shows scheduled for next season. All school productions will be *Les Miserable* in the fall, the spring play and a Spring Musical. There will also be two productions from the Repertory Theatre class, the One Act and an April play.

The **Theatre Banquet** will be Friday, May 2. Tickets cost \$15.00 per person and that covers the cost of the dinner. If you would like to come celebrate the student's accomplishments but do not want to eat, then there would be no cost. Dinner is at 6:00 with the awards starting at 7:00. More information will be sent out to the Theatre Parents.

The group then discussed what did and did not go well this past season:

Flower and Merchandise sales:

Some people enjoyed having the silk flowers and others stated they wanted to keep selling fresh flowers also. It was decided that we would have both available. During *A Midsummer Night's Dream*, Laura had purchased the roses from Costco. The group decided that we liked the flexibility of choosing the quantity and quality of the flowers from Costco. The only downside is finding the greenery in bulk and at a good price. Everyone agreed that having theme related items (penguins, magnolias, little Will's etc), worked out well and decided we would continue to do that for the shows next year.

Silent Auction:

This past season we had two auctions, a basket auction and certificate auction. Several things were discussed. First the basket auction pulled in more money but proved more difficult in getting the items to the winners after the show closed. The certificate auction was easy as far as requesting the certificates and delivering them to the winners but it did not bring in as much money (also discussed that the certificate auction was held during the spring play which had a smaller cast/smaller audience). It was also mentioned that it was tough to get donations for the spring play auction as the Taste of Lee's Summit had just taken place and most businesses had been approached for donations. It was decided that we would get letters out to sponsors in the fall and split the donations between the two musicals. Baskets will still be put together for the auctions as well.

Action Items: Laura Wheaton-Werle and Deb Liebig offered to come up with a list of businesses to send donation letters to.

Dessert Theatre:

The group discussed if we wanted to have a Dessert Theatre with the spring play. Mr. Daniel said he would still be able to give the Boosters money from each ticket so we decided to go with the dessert theatre during the spring play.

Booster Volunteer Positions:

Laura brought up the suggestion that we ask people to sign up to chair certain positions or volunteer for certain jobs within the booster program at the beginning of the year. At this time we are trying to write standard operating procedures for each of the positions which would help new people stepping in.

Action Items: If you are a parent of an outgoing senior and will no longer be involved in the Booster organization next year and organized and/or ran a particular event: Please jot down a few notes on what you did, steps, procedures, contacts, etc and send them to Leslie Minx at Leslie.Minx@leesummit.k12.mo.us.

Student Activity Fee:

This was the first year to have the students pay an activity fee when they sign their contracts to be in productions. This provided more than adequate money to cover the “main” portion of the tech rehearsal dinners, items for the cast party and cast party invitation printing costs. Mr. Daniel reported that he had not had any parent state that the fee was a financial hardship. The group decided to keep the activity fee. .

One Act Festival 08-09:

Lee’s Summit North will be hosting the Lee’s Summit One Act Festival next year. Lee’s Summit High School is in charge of publicity and Lee’s Summit West will be handling the concessions. Volunteer positions related to that activity will be addressed in a Booster meeting next fall.

State Thespian Conference:

The Conference will be held in St Louis (UMSL) again this year. Mr. Daniel is on the Board and is in charge of the Silent auction that takes place during the conference. Any ideas for items or donations for this event would be greatly appreciated. Please think about them during the summer and bring your ideas to the first Booster meeting next Fall or contact Mr. Daniel.